

FORTUNA BUSINESS IMPROVEMENT DISTRICT MINUTES

Continue special FBID Board Admin Retreat spread over four (4) days

April 22, 2021 04:00 PM

Board Members scheduled to be present in Humboldt County:

1. Bailey Davy (Fortuna Chamber)
2. Erica Thompson (City Wide/At Large)
3. Jasmijn Kozlowski (City Wide /At Large)
4. Ashley Mitchell (Hospitality)
5. Matt Casagrande (Redwood Village Shopping Center)

Absent - Brian Gonzalez (Fortuna Downtown Merchants)

Absent - Merritt Perry; City of Fortuna, City Manager

Others scheduled to attend:

1. Jess Pettitt, Good Enough Now, Board Retreat
2. Dianna Rios; FBID Executive Director
3. Berny McKenna; FBID Assistant
4. Allison Stanfield; FBID Office Help
5. Jeremy Stanfield; City Council Liaison

CALL TO ORDER: 4:15 pm

MINUTES:

No minutes to approve

ORAL COMMENTS FROM THE PUBLIC:

If a speaker cannot participate for a particular item of business, they may be heard during this time. Members of the Public may be heard, by submitting questions, input or concerns on any item within the subject matter jurisdiction of the Fortuna Business Improvement District that is not on the public meeting agenda. Please do so by submitting an email to fbid@fortunabusiness.com on or before 4/22/2021 at 3pm or by leaving a voicemail at the FBID office 707-725-9261 by Thursday 4/22/2021 at 3:30pm. It is the practice of the FBID board to hold public comment for item of business on the agenda at the time that item is heard. Comments concerning the Consent Calendar may also be heard at this time. Be advised that, by law, the Fortuna Business Improvement District can only deliberate or take action on items that are included on the agenda. Report out of actions will be done at the end of the meeting, before adjournment.

No Public Comment -

BOARD REPRESENTATIVE REPORTS:

No board reports to discuss

FINANCIALS:

No board reports to discuss

BUSINESS:

1. Closed Session for the Fortuna Business Improvement District. FBID will be reviewing, editing and changing board and staff roles oversight & accountability, FBID will create policy & procedure development, review and update employee handbooks, discuss a policy related to contracts, work on updating the mission & vision statement, board and staff fiduciary responsibility, oversight & accountability, Board of Directors Insurance, audit, new member orientation packets, workflow during hybrid / after covid related to matters of personal & private.

Nothing to report out

COORDINATORS REPORT:

No Coordinators reports

REPORT OUT AND ADJOURN:

Any non-confidential documents or writings that the Fortuna Business Improvement District distributes, less than 72 hours before a regular meeting, to all or a majority of the legislative body's members must be made available to members of the public at the same time as the distribution. Documents and information related to the agenda topics are available for review at the FBID office 610 Main Street, Fortuna Ca 95540, between the hours of 9:00 AM to 4:00 PM. Members of the public are invited to come to the regular meeting and comment the third Tuesday of the month. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the FBID Office at 707-725-9261. Notification prior to the meeting will enable the BID to make reasonable arrangements to ensure accessibility to our meetings.

Nothing to report out

REPORT OUT OF ACTION ITEMS:

Nothing Action Item

ADJOURN: 7:15 p,m,